



Ensuring Quality, Standards and  
Recognition for Tertiary  
Education

The Grenada National Accreditation Board

## **GUIDELINES ON APPLYING FOR A STATEMENT OF VERIFICATION/RECOGNITION**

The Grenada National Accreditation Board (GNAB) was established in 2014 and is the duly authorised body by Act No. 15 of 2011 as amended by Act No. 31 of 2014. GNAB is responsible for quality assurance and accreditation of post-secondary and tertiary level institutions in Grenada and advising on the status of quality assurance and accreditation with respect to foreign or transnational, post-secondary and tertiary level programmes and institutions. Post-secondary and tertiary level education and training refer to institutions and programmes which generally require successful completion of secondary schooling or its equivalent, and which lead to the award of qualifications at the sub-baccalaureate, baccalaureate, and postgraduate levels

### **What is a Statement of Recognition/Verification?**

The Grenada National Accreditation Board (GNAB) provides authoritative advice and guidance on the recognition of foreign and local tertiary level institutions and qualifications. Members of the public and other stakeholders may submit requests for a Statement on Recognition which provides details on the accreditation and/or recognition status of any post-secondary and tertiary level institution or qualification, from any part of the world. A Statement on Recognition can assist you to:

- ensure that the institution in which you intend to enroll is quality assured
- meet the requirements for a scholarship application
- qualify for the CARICOM Single Market Economy (CSME) ‘CSME Certificate’
- gain entry to further study in Grenada or abroad
- obtain employment or promotion

This document briefly outlines GNAB’s requirements for individuals and/or organisations requesting a Statement of Recognition for an institution, programme or qualification.

### **Applying for a Statement of Recognition/Verification**

Individuals and/or organisations requesting a Statement of Recognition of foreign institutions and/or qualifications are required to submit the following:

1. Completed Application Form
2. Processing fee
3. Personal supporting documents (where the qualification has already been awarded) such as:
  - certificate of qualification
  - official English translation of documents (where relevant)
  - evidence of name change if your name has changed since the documents were issued (e.g. marriage certificate, deed poll, or affidavit)
  - valid national ID, passport or driver’s licence

GNAB reserves the right to request proof of authenticity of documents from the applicant, and authorisation to contact external sources for verification of the authenticity of any document submitted. The applicant is responsible for the accuracy of all information contained in the Application Form. Inaccurate information may result in delays in processing the application, for which GNAB will not be held responsible.

Once the recognition process has been completed, the applicant is issued with a Statement of Recognition. The Statement of Recognition is a basic account which certifies specific information related to the institution and/or qualification.